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State of South Carolina



State Election Commission

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www.SCVotes.org

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Executive Director

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Director, Voter Services

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GARRY BAUM
Director, Public Information
and Training

CHRIS WITTMIRB
Public Information Officer

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COMMISSIONERS
JOHN H. HUGHES, III
Chairman
CYNTHIA M. BENICH
TRACEY C. GREEN
PAMELLA B. PINSON
THOMAS WARING

To: County Election Commissions
From: Garry Baum
Subject: HAVA VOTE Grant – start up
Date: January 2009

The 2008-09 grant money from the Help America Vote Act (HAVA) Health & Human Services (HHS) Voting Access For Individuals with Disabilities (VOTE) is available. The total statewide amount for disbursement is \$155,982.

This is a continuation of the 2003 -2008 projects. Because more money will be requested than available, priorities are established. The priorities (in no particular order) are:

1. Wheelchair ramp for polling place
2. Curb cuts for wheelchair access
3. Rails for entryway
4. Paved parking (You may choose to pave only handicapped spaces & not entire lot)
5. Striping of handicapped parking area
6. Handicapped parking signs
7. Widened entryway
8. Various miscellaneous items including accessible directional signs, cones for curbside parking, curbside voting signs, etc.

Currently, we are using these funds for public buildings only.

If your county requests funds for any of these items, you will receive a grants requests sheet to complete. Simply list the precincts and the costs next to the specific items you wish to build or renovate. See EAID Grant Request form attached. Return this information to me. If funds are available and after approval, you may proceed with the renovations.

continued

2221 Devine Street • Post Office Box 5987 • Columbia, South Carolina 29250

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According to HAVA, our office must receive confirmation and verification that this work was done prior to you receiving reimbursement. For the 2008/09 funds, confirmation must be done this way:

1. Take a photo of the completed work and send that photo in with your bill.
2. Write a confirmation stating you have viewed this completed work, and the work is what was required.
3. Prepare a cover letter to Janet Reynolds stating the total amount to be reimbursed to your county.
4. A letter stating specific amounts to be reimbursed listed by precinct.

After the work is completed, HAVA requires visual inspection from the State Election Commission. You may contact Garry Baum, and he will either arrange a visit to the property renovated or use your photos and confirmation statement. We ask for the photos and confirmation statement to suffice until visual inspection can be arranged from our office.

Payment to your county treasurer for this work will be as follows:

1. Go ahead and have the specific work done as will be listed on your approved renovations page.
2. After the work is done, forward the following:
 - a. all bills associated with work,
 - b. confirmation of work done,
 - c. a cover letter stating the total specific amount to be reimbursed,
 - d. a letter stating the specific amounts listed by precinct
 - e. address for reimbursement to be paid to your county treasurer,
 - f. photos of work completed.

Your county may choose either to not pay and forward the bill to our agency for payment or to pay for this work after completion. Our agency will then reimburse your treasurer. Either way, our agency will pay your county treasurer, not your contractor directly.

AGAIN: The bill will be paid to your county treasurer, not your contractor.

3. Your bill and billing information should be sent to:
Janet Reynolds
SC Election Commission
Post Office Box 5987
Columbia SC 29250

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EAID Grant Requests - SC

FY 2008 - 09 funds

County _____ Date _____

Precinct Name

Ramp cost

Curb cuts cost

Rails cost

Pavement parking

Handicapped striping cost

Handicapped Parking Signs

Entrance/threshold repair cost

Other items, please specify repairs and costs:

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Precinct Name

Ramp cost

Curb cuts cost

Rails cost

Pavement parking

Handicapped striping cost

Handicapped Parking Signs

Entrance/threshold repair cost

Other items, please specify repairs and costs:
